

ACHPER QLD Presenter Guidelines

Thank you for our interest in presenting at ACHPER.

The purpose of ACHPER QLD professional development events is to promote quality health and physical education experiences and to develop the knowledge and skills required to deliver them. The following guidelines are designed with this purpose in mind.

Presentations must have an educational focus and must not be used primarily to promote or advertise products and services. Educational presentations should demonstrate:

- Explicit statement of learning intentions for the presentation
- Clear statement of key messages about implications for teaching practices
- Clear alignment with the relevant curriculum materials and syllabuses
- Clear alignment with relevant education policies and sector priorities
- The evidence upon which key messages are based

Presentations should be interactive and engaging rather than relying on passive transmission of content. Interactive and engaging presentations typically consist of:

- A variety of different mediums to convey key messages
- A mixture of lecturing, questioning and group discussion
- Exemplary illustrations of key ideas being used in school settings
- Opportunities for delegates to link key ideas to their own teaching contexts
- Opportunities, where appropriate, for delegates to learn in movement contexts
- A means of ascertaining the relevant prior knowledge of the delegates

Presentations must be delivered in a professional manner. The typical characteristics of professional presentations include:

- Arriving early and starting on time
- Adhering to programmed time limits for the session
- Adhering to all relevant copyright laws
- Providing all sporting equipment required for the session, unless negotiated
- Materials (e.g., slides, handouts) free from errors (e.g., spelling mistakes)
- Interacting respectfully with conference staff and conference delegates
- Allowing time for questions from delegates
- Providing access to presentation notes or handouts (electronic or hard copy)
- Recognising your audience are practicing teachers with baseline expertise

If you have any further questions, please contact Nyree Wood, ACHPER QLD, Professional Learning Coordinator. Email: professionallearning@achperqld.org.au